

# REQUEST FOR CERTIFIED COPY OF BIRTH CERTIFICATE

1. Full name at birth : \_\_\_\_\_

2. Date of Birth : \_\_\_\_\_ 3. Place of birth : \_\_\_\_\_

4. Father's full name : \_\_\_\_\_ Birthplace : \_\_\_\_\_  
(State only)

5. Mother's maiden name : \_\_\_\_\_ Birthplace : \_\_\_\_\_  
(State only)

This application is for :  myself  my child  my spouse\*  
 my parent\*  minor grandchild\*

**\*Must provide documentation of relationship for spouse, parent, grandchild**

*\*birth certificate [my parent, my grandchild] or marriage certificate [spouse]*

Wallet size birth certificate contains less information than the full size certificate. It does not satisfy the proof of identification requirements needed for a passport or a driver's license.

Type of copy desired :  Wallet Size \$15.00  Full Size \$ 20.00  
(Applicant must be 16 years or older) (Applicant must be 18 years or older)

Protective cover (\$1.00 ea)  Birth Envelope (\$1.00 ea)  
(wallet only) (Full Size Only)

Applicant's Name : \_\_\_\_\_ Date : \_\_\_\_\_

Applicant's Signature : \_\_\_\_\_ Phone : \_\_\_\_\_

Address : \_\_\_\_\_  
\_\_\_\_\_

## MAIL IN REQUEST:

- Must attach a clear copy of a Gov't issued Photo I. D.
- Must include a Self Addressed Stamped Envelope
- Must include a money order or certified check (**Payable to: Meriden City Clerk**)
- **\*Must provide documentation of relationship for spouse, parent, grandchild**  
*\*birth certificate [my parent, my grandchild] or marriage certificate [spouse]*

Address : Meriden City Clerk Telephone : 203 – 630 – 4030  
142 East Main Street  
Meriden, CT 06450

## **\*Should a Photo ID be unavailable, Photocopies of TWO of the following are required:**

- ~ Social Security card
- ~ Written verification from employer
- ~ Copy of utility bill showing name & address
- ~ automobile registration
- ~ checking account
- ~ deposit slip
- ~ voter registration card

### CITY/TOWN CLERK USE ONLY

Received by personal request

Received by mail request

ID Accepted \_\_\_\_\_

DATE : / / \_\_\_\_\_

FEE : \$ \_\_\_\_\_